



JOB POSTING DATE:

Job Title: Project Engineer
Company Name: Thorlabs
Street Address: 56 Sparta Ave
City: State: Zip: Newton, NJ 07860

The OEM Project Engineer will serve as a direct consultant to Thorlabs OEM customers and will work to qualify initial customer projects and see to it that the customers technical and project needs are met to the customers' expectations. The OEM Project Engineer will work with the appropriate internal teams to ensure rapid feedback and technical information to our customers. This role will directly interface with various levels of technical experts and engineers, both internal to Thorlabs and within the customer organization. Strong communication skills are required. Thorlabs is an exciting and vibrant work environment. We are in a new 125,000 sq/ft building located in northwest NJ. There is easy access to outdoor opportunities that include hiking, biking, water sports and many other team sport activities. We are also less than an hour away from NYC and the cultural opportunities that are located there. It is an easy environment that has a large number of cultural and personal development opportunities. Northwest NJ has a lower cost of living when compared to other NJ and metro NY areas.

Essential Job Functions include the following, but are not limited to:

- Provide sales and project support to Thorlabs OEM Sales Team as well as directly to Thorlabs OEM customers
- Proactively manage customer projects to resolve operational problems and avoid delays
- Complete pricing inquiries for direct projects as well as supporting OEM Project Managers and Sales Engineers
- Review project specifications, compliance, ensures drawings and designs are confirmed and signed off by customer in a timely manner
- Understand Thorlabs global manufacturing capabilities and coordinate project teams and meetings to evaluate OEM customer needs
- Understand and safe guard the business case with respect to cost and schedule
- Establish regular communication pattern to share information and updates with internal and external stakeholders throughout the duration of the project
- Work with the sales coordinators and OEM Inventory Analyst to ensure timely delivery of customer's goods
- Interface with Thorlabs Business Unit engineering, manufacturing and quality teams to develop project proposals and properly communicate customer needs within Thorlabs
- Support Marketing and Sales activities by attending Tradeshows and Customer visits.
- Travel to visit key customer/accounts, tradeshows as well as Thorlabs entities (<25% travel)

Experience Required:

- Minimum 2 years of experience in a similar position preferred.
- MS Office Suite; required
- MS Project & MRP/ERP systems; preferred

Education:

- A Bachelor's degree in Optics, Biomedical Engineering, Physics or a related engineering field; advanced degree preferred

Specialized Knowledge and Skills:

- Ability to read, write and interpret documents such as product manuals, spec sheets and test data.
- Ability to speak effectively before groups and customers
- Adept at planning, coordinating and facilitating as well as maintaining key relationships with customers and team members
- Ability to solve practical problems and deal with a variety of multi-disciplinary problems.
- Knowledge of Photonics and Laser Technology via work or laboratory experience.
- Exceptional organizational skills.
- Excellent verbal and written communication skills.
- Advanced project management skills
- Proficiency in Microsoft Office Suite (Word, Excel, PowerPoint, Visio)

How to Apply:

Please be sure to complete an application on the company's career site for consideration:

https://recruiting.myapps.paychex.com/appone/MainInfoReq.asp?R_ID=2528020

Thorlabs values its diverse environment and is proud to be an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status. Job descriptions are not intended as and do not create employment contracts. The organization maintains its status as an at-will employer. Employees can be terminated for any reason not prohibited by law.